

2024

Gestetner

— RICOTEC —



WHO WE ARE

Gestetner Ltd was established in Malawi in the year of 1963, primarily to market manual duplicating machines and related items.

There after in order to expand, Gestetner incorporates with NCR office equipment center (company established in 1956) to serve the banking industry in Malawi.

Gestetner limited has a proud history of 60+ years in serving Malawi.

Today we are a total solutions company providing services across various industries and sectors across Malawi.

OUR MISSION

To be the most sought after technology solution Provider across Industries and Sectors in Malawi..

OUR VISION

The brands we offer and the Solutions we provide to be the market leaders in Malawi to the Benefit of Our Customers and Stake Holders.

OFFICE AUTOMATION

BANKING INDUSTRY SOLUTIONS

ALTERNATIVE POWER SOLUTIONS

MRA ELECTRONIC FISCAL DEVICE SOLUTIONS

ICT Solutions

Secure Printing







RICOH
imagine. change.



Document management and workflow
automation

What slows the pace of companies today?



Information

Difficult to manage



People

Stretched to do more



Security

Is there enough?



Tools

Frustrating and complex

Business value for any team

Efficiency: Digitization

- Remove paper and regain cost savings on paper, printing, storage
- Share digitized files

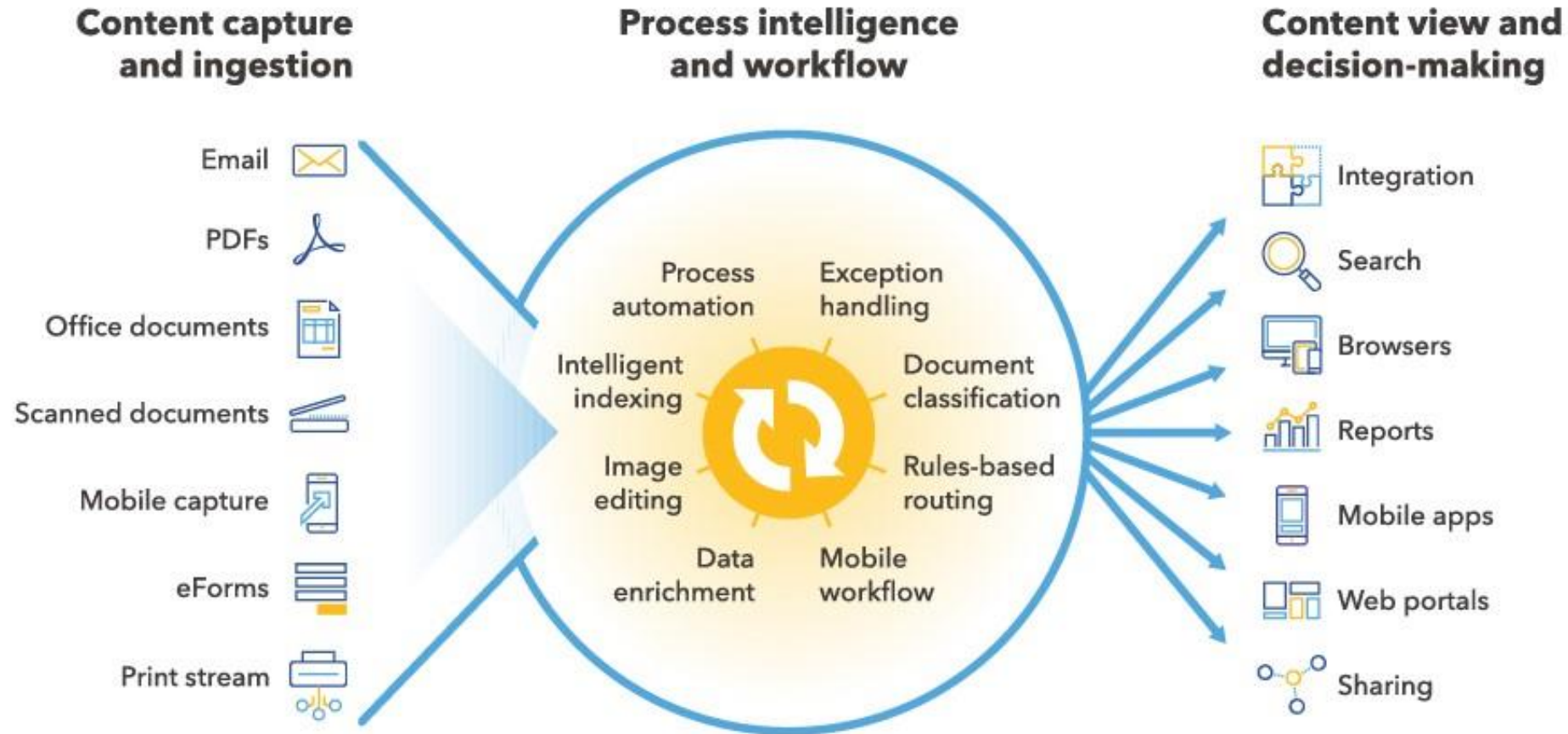
Productivity: Document management

- Intelligently index everything
- Search content and meta
- Secure documents
- Use mobile devices to capture and access
- Meet regulatory compliance
- Start records management
- Integrate with CRM, ERP and other apps

Effectiveness: Workflow automation

- Turn business rules into real action
- Configure workflow for adaptive work environment
- Resolve process bottlenecks
- Optimize staff for exceptions
- Improve customer service

DocuWare document management and workflow automation



Common use cases for DocuWare

Practical use cases

Incoming invoices

Automate the digitization, processing and archiving of all incoming invoices and remove slow, manual steps in finance

Employee records

Securely centralize all employee records and use workflows for onboarding, reviews and more

Customer files

Store all correspondence, manage versions of contracts and set up workflows for digital signatures, create 360-degree view of your customer

Setting a new pace for your organization



Information

~~Difficult to manage~~
of decision-making



People

~~Struggling to do more~~
compromise



Security

~~Is there enough?~~
privacy ensured



Tools

~~Frustrating and complex~~
and future-ready

DocuWare supports your specific document needs

Finance & accounting

- Invoices
- Purchase orders
- Shipping receipts
- Bills of lading
- Budget spreadsheets

Sales

- Product datasheets
- Marketing brochures
- Presentations and proposals

Human resources

- Resumes
- Certifications and credentials
- Performance reviews
- Tax documents
- Expense reports

Legal

- Contracts and templates
- Operating procedures
- Reports

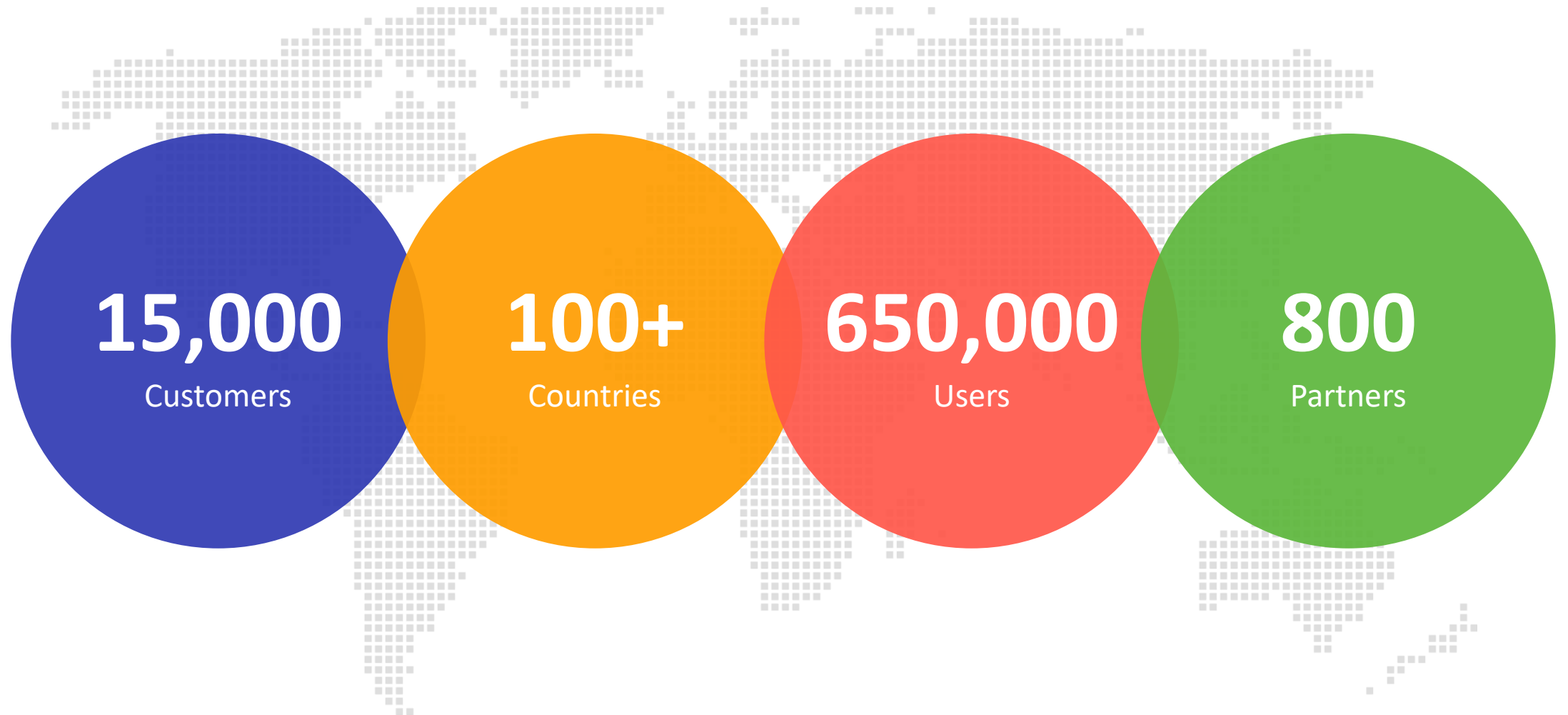
Any format & source

- PDF
- Email
- Word
- Excel
- PowerPoint
- RTF
- Mobile scans
- Paper scans
- eForms
- XML
- Images

... and more!

... and more!

DocuWare's success by the numbers



RICOH
RANSOMCARE
POWERED BY
 **BULLWALL**